MINUTES OF A REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS
IN THE BOARD ROOM OF THE VILLAGE HALL
9526 W. IRVING PARK ROAD
SCHILLER PARK, ILLINOIS 60176
AUGUST 4, 2016

I. CALL TO ORDER:

Mayor Barbara Piltaver called the meeting to order at 7:05 P.M.

II. PLEDGE OF ALLEGIANCE:

III. ROLL CALL:

Upon a call of the roll by the Village Clerk, the following Elected Officials were:

Present: Mayor Barbara Piltaver, Trustees Russ Klug, Larry Fritz, Rick Desecki, Robert Lima, Catherine Gorzynski and Village Clerk Claudia Irsuto.

Absent: Trustee Moses Diaz

Mayor Piltaver declared a quorum present.

Also present: Brad Townsend as Village Manager, Frank Abel and John Sullivan as Corporation Counsel, Brian Bursiek, Chief Peter Chiodo, Commander Ed Ladonsky, Director John Bealer, Eric Oscarson, Foreman Joe Blum, Finance Rob Romo, Community Development Eric Tison, Alissa Pump, Frank Limandri and Engineer Patrick Glenn.

IV. APPROVAL OF MINUTES:

Trustee Fritz moved, seconded by Trustee Klug that the MINUTES of the Regular Board Meeting of July 21, 2016 be approved.

Upon roll call the following voted:
Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski
Present: Trustee Lima
Nay: None
Mayor Piltaver declared the motion carried.

V. PERSONS WISHING TO BE HEARD:

No one to be heard.

VI. CONSENT AGENDA FOR CONSIDERATION AND ACTION:

The President and the Board of Trustees unanimously consented to take a single Roll Call Vote on several items grouped together for voting purposes under the designation "Omnibus Vote".

Trustee Gorzynski moved, seconded by Trustee Klug to approve the Consent Agenda with the exception of Item #3 which Chief Chiodo requested be removed.

Acknowledgement of receipt, and authorization to place on file the following:

1. Report from the Street Department and Vehicle Maintenance Division for the month of July, 2016.

OMNIBUS VOTE

2. Report from the Water and Sewer Department and Water Meter System for the month of July, 2016.

OMNIBUS VOTE

3. Request from Chief Chiodo to hold a meeting for a program at the Community Center on Friday October 21, 2016 from 6:00 P.M. to 10:00 P.M.

REMOVED FROM OMNIBUS

4. Request from Russell J. Klug, Commander Post 104, American Legion to hold their meetings at the Community Center on the following dates from 6:00 P.M. to 11:00 P.M. on Monday evenings: Sept. 12, Oct. 3, Nov. 7, and Dec. 5, 2016; Jan. 2, Feb. 6, Mar. 6, Apr. 3, May 1, June 5, 2017.

OMNIBUS VOTE

5. A Petition requesting Residential Parking Permit submitted by Jill Gaffney to request help with parking on Garden Court.

OMNIBUS VOTE

6. Letter of resignation as of August 14, 2016 from Paramedic Michael Jenkins.

OMNIBUS VOTE

Upon a call for the Omnibus Vote, the following voted:

Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

Nay: None

Mayor Piltaver declared the motion carried.

VII. REPORT OF GIS SUMMER INTERN:

Mr. Bursiek introduced Alissa Pump and Frank Limandri of GIS Consortium, a data-base server. Ms. Pump works regularly with us and Mr. Limandri has been our summer intern, working on several projects. He has completed a street sign inventory and a water valve and hydrant inventory; with an in-progress project of street lights inventory was mentioned.

VIII. COMMITTEE 0F THE WHOLE DISCUSSION ITEMS:

Manager Brad Townsend led the discussion of the following items:

1. Clark Street – proposed developer of record to explore market Agreement for restaurant pad – Discussion to TABLE.
2. PubWorks – proposed asset & performance management public works program – this item appears as a motion to purchase, on this evening's agenda.
3. Russo - proposed flower & banner agreement, template for beautification partnerships – this item appears as a motion on this evening's agenda.
4. Miller, Canfield, Law Firm – invoice for TIF legal services – this item appears on this evening's agenda as a motion.
5. ACS – proposed renewal of professional grant support services – Discussion to hold for further study.
6. GIS Intern – report on field work and findings – see above VII.
7. Annual Street Improvement Program – proposed Scope of Work – this item appears for information regarding upcoming Bid Letting
8. Lawrence/River Pedestrian Crossing Contract Award – this item appears on this evening's agenda as a motion
9. Executive Session – Planned for later in the meeting.
10. In Committees:

a. Administration/Finance Committee (1.) Hotel Tax and Extended Stay ; (2.) Parking Lot/Deck and hotel spot tax audits; (3) Gas tax spot audits (After other audits); (4.) budget to actual report
b. Community Development Committee – (1.) Commercial vehicle parking in residential neighborhoods (policy, enforcement); (2.) CP/CN Rail Yard redevelopment; (3.) West Gateway
c. License Committee – (1.) BASSET; (2.) Gaming Parlor License limiting criteria; (3.) application
d. Public Safety Committee – (1.) 9-1-1 Consolidated dispatch
e. Public Works Committee – (1.) Crystal Creek Floodplain Map (pending final approval); (2.) Viaducts at Irving Park & Lawrence
f. Recreation Committee

11. Village Engineer Comments – Mr. Glenn stated that a Sanitary Sewer Easement Agreement, for the Delta Lift Station, will appear in our next meeting agenda, for authorization to execute and record.
12. Village Manager's Report - Mr. Townsend mentioned the 9-1-1- Group Meeting with counter parts Norridge and Harwood Heights; and the Intergovernmental Agreement, and community site..
13. Department Head Comments - Chief Chiodo mentioned the Public Safety Committee Meeting to come regarding parking on Garden Court. Director Oscarson told of Fall Tree Planting with cost for trees being $100.00 Director Bealer invited all to Free Concert at Clock Tower Park and the Movie in the Park. Chief Chiodo explained the recent lightning strike and the damages it caused.
14. Elected Official Comments – Trustee Lima thanked all who attended the "Police National Night Out". Trustee Gorzynski mentioned the upcoming flu shots.

IX. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:

A. PUBLIC SAFETY (Police, Fire Emergency Management, 911 and EMS)
Chairman Diaz, Gorzynski, Piltaver

In the absence of Trustee Diaz, Trustee Klug had no report.

B. RECREATION (Parks, Special Events, Senior Services, Library)
Chairman Klug, Desecki, Lima

Trustee Klug had no report.

C. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits)
Chairman Fritz, Diaz, Gorzynski:

Motion to direct the Village Attorney to prepare an Amending Ordinance to correct inconsistencies and install updates to otherwise update the Alcoholic Beverages Code; per the Committee Meeting of August 1, 2016.

Trustee Fritz moved, seconded by Trustee Klug to concur with the recommendation of the committee to direct the Village Attorney to prepare an Amending Ordinance to correct inconsistencies and install updates to the Alcoholic Beverages portion of the Municipal Code.

Upon roll call the following voted:

Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

Nay: None

Mayor Piltaver declared the motion carried.

D. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Main.
Chairman Desecki, Fritz, Klug:

1. Motion to approve an Agreement with PubWorks Software Corp. for a computer program in an amount not to exceed $12,465.00 to use in tracking operations and assessing service..

   Trustee Desecki moved, seconded by Trustee Gorzynski to concur with the recommendation of the committee and approve an Agreement with PubWorks Software Corp. for a computer program in an amount not to exceed $12,465.00.

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

   Nay: None

   Mayor Piltaver declared the motion carried

2. Motion to approve a flower and banner display Agreement with Russo Power Equipment.

   Trustee Desecki moved, seconded by Trustee Lima to concur with the recommendation of the committee and approve a flower and banner display agreement with Russo Power Equipment.

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

   Nay: None

   Mayor Piltaver declared the motion carried.

3. Motion to Waive Formal Bid process and Award the Contract for Lawrence/River Pedestrian Crossing to H & H Electric Company for $62,114.60.

   Trustee Desecki moved, seconded by Trustee Fritz to concur recommendation of the committee and Award the Contract for Lawrence Avenue/River Road Pedestrian Crossing to H & H Electric Company for $62,114.60.

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

   Nay: None

   Mayor Piltaver declared the motion carried.

E. <u>ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chairman Lima, Desecki, Diaz;</u>

1. Motion to approve an invoice paying the Miller, Canfield Paddock and Stone, P.L.C Law Firm in the amount of $24,552.00 for professional services related to the Argent Development Agreement.

   Trustee Lima moved, seconded by Trustee Gorzynski to concur with the recommendation of the committee and approve an invoice from the Miller, Canfield, Paddock and Stone Law Firm in the amount of $24,552.00 for professional services related to the Argent Development Agreement.

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima, and Gorzynski

Nay: None

Mayor Piltaver declared the motion carried.

2. Motion to approve a Renewal Agreement with Administrative Consulting Specialists (ACS) in the annual amount of $14,000.00.

   Trustee Lima moved, seconded by Trustee Desecki to concur with the recommendation of the committee and **TABLE** the motion to approve a Renewal Agreement with Administrative Consulting Specialists (ACS) in the annual amount of $14,000.00. (Grant Services)

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

   Nay: None

   Mayor Piltaver declared the motion **TABLED**.

3. Presentation of the Bills List, for Payment in the amount of $415,799.46.

   Trustee Lima moved to pay the Bills in the amount of $415,799.46, MINUS a discount of $500.00 from BSI Invoice. The corrected total is $415,299.46 for payment, Trustee Klug then seconded the motion.

   Upon roll call the following voted:

   Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

   Nay: None

   Mayor Piltaver declared the motion carried.

F. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Gorzynski, Fritz, Piltaver:

Motion to approve a Memorandum of Understanding with Clark Street Real Estate to serve as developer of record in marketing the restaurant pad property to potential restaurant operators.

Trustee Gorzynski moved, seconded by Trustee Fritz to **TABLE** the motion to approve a Memorandum of Understanding with Clark Street Real Estate to serve as developer of record in marketing the restaurant pad property to potential restaurant operators.

Upon roll call the following voted:

Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

Nay: None

Mayor Piltaver declared the motion **TABLED**.

X. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:

A. Proclamations:

None

B. Appointments:

None

C. Other Matters:

XI. OTHER BUSINESS:

A. Village Manager's Report:

Nothing further to report.

B. Village Engineer's Report:

Nothing further to report.

C. Citizens Wishing to be Heard:

Joan Golembiewski reported on a garbage truck which that also took recycle material, and when asked, he said that the power lines are too low at that local. She asked that we check this out..

Vera of Richies Restaurant said she had no phone service for 5 days and went 2 days without WIFI and internet, due to the recent lightning strike in town.

XII. EXECUTIVE SESSION:

Trustee Klug moved, seconded by Trustee Lima to adjourn into Executive Session, in compliance with the Open Meetings Act, pursuant to Sec. 2-C-11 Pending Litigation, and Sec. 2-C-5 Property Acquisition.

Upon roll call the following voted:

Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

Nay: None

Mayor Piltaver declared the motion carried.

The President and Board of Trustees adjourned to Close Session at 8:02 P.M.

XIII. RECONVENE:

At 8:39 P.M. following the Closed Session, the Mayor reconvened the public portion of the meeting.

Upon a call of the roll by the Village Clerk, the following Elected Officials were:

Present: Mayor Barbara Piltaver, Trustees Russ Klug, Larry Fritz, Rick Desecki, Robert Lima, Catherine Gorzynski and Village Clerk Claudia Irsuto.

Absent: Trustee Moses Diaz

Mayor Piltaver declared a quorum present.

Also present: Brad Townsend as Village Manager, Frank Abel and John Sullivan as Corporation Counsel.

XIV. ADJOURNMENT:

With no further business to conduct, it was moved by Trustee Klug, seconded by Trustee Lima that the Regular Board Meeting be adjourned.

Upon roll call the following voted:

Aye: Trustees Klug, Fritz, Desecki, Lima and Gorzynski

Nay: None

Mayor Piltaver declared the motion carried and the Meeting was adjourned at 8:41 P.M.

Claudia L. Irsuto

Claudia L. Irsuto, Village Clerk