

Special Meeting Oct 3, 2016

Schiller Park Historical Society

Commissioners Present: Warren Schuhrke, Daniel Sliwicki, June Oulund, Bonnie Gardeck, Hilde Kilian

Absent: Cecelia Engelman

Residents Present: Marilyn Golden, Diana Caffero, Russ Klug, Mila Stryjecka

Meeting called to order by Dan at 10:07 AM. Pledge of Allegiance was said.

On September 26, 2016 a curator was interviewed. Katlyn Froslan, she has worked within museum settings for several years and collection manager for 7 years. Her Master's Degree in Museum Studies was earned at Leicester University. She has a solid foundation in Past Perfect, the program, we are currently using.

We would like a copy of her transcripts for our file. Her job requirement would be 15 -20 hours per week. Usually she should be available to us on Mondays. She should also search out grant money.

To verify her work schedule she would punch in and out as well as document her progress. Every six to eight weeks Katlyn should report to the commission members her achievements. We are looking for profession service to organize and upgrade our archives.