

**MINUTES OF A REGULAR BOARD MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176
APRIL 16, 2020**

I. CALL TO ORDER:

President Nick Caiafa called the meeting to order at 7:07 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:

Upon a call of the roll by Village Clerk Jos, the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Moses Diaz, Russell Klug, Joan Golembiewski, Tom Deegan (left at 8:10 P.M.), Robert Lima (present by phone), Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

President Caiafa declared a quorum present.

Also present: Corporate Counsel Joe Montana, Interim Village Manager Dave Strahl, Tony Anczer, Brian Bursiek, Anna Gorzkowicz, and Janet Matthys

IV. SWEARING IN/PRESENTATION:

None

V. APPROVAL OF MINUTES:

1. Trustee Golembiewski moved, seconded by Trustee Sheridan that the MINUTES of the Regular Board Meeting of April 2, 2020 be approved.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

VI. PERSONS WISHING TO BE HEARD:

No written public comment received.

A Fire Department employee requested an update on a previous discussion regarding Retail Selling Price for ambulance billing. He also addressed the Board with a few proposals for ways to generate new revenue for the Village.

VII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:

Village Clerk Jos read aloud the items on the Consent Agenda. Trustee Golembiewski moved, seconded by Trustee Sheridan to approve the items on the Consent Agenda, as read.

1. Reports from the following departments:
 - i) Community Development **OMNIBUS VOTE**
 - ii) Recreation **OMNIBUS VOTE**

Upon roll call the following voted:

RJ

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

VIII. DISCUSSION AND ACTION ITEMS:

1. Village Manager Strahl reported that some Village Departments are working at half-staff, and Village Hall office staff is on a rotation schedule due to the COVID-19 pandemic. It is presumed that this type of scheduling will continue for a few more weeks.
2. Elected Officials' Comments:
 - a. Discussion regarding a few Fire Department items:
 - i. The Fire Department received a stimulus grant.
 - ii. This week is National Telecommunicators Week.
 - iii. It was noted that our Public Safety personnel are on the front lines during the COVID-19 pandemic, and that their efforts to protect the public are extremely appreciated by all during the pandemic.
 - b. Discussion regarding promoting/spreading positivity in Schiller Park during the current COVID-19 pandemic.
 - c. Clerk Jos reminded elected officials to file the Statement of Economic Interests with the Cook County Clerk, and thanked Village employees for their assistance with the decluttering of Village Hall.
 - d. Mayor Caiafa thanked Village staff for coming together during the difficult time caused by the COVID-19 pandemic.

IX. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:

A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Diaz, Klug, Deegan

1. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving the Transfer of the Current Class B Liquor License Held by Schiller Gas & Food Inc to SGM Gas and Food LLC in Operation of the Establishment Located at 9201 W. Irving Park Road.

Trustee Diaz moved, seconded by Trustee Sheridan to adopt Ordinance No. 20-4218 being "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving the Transfer of the Current Class B Liquor License Held by Schiller Gas & Food Inc to SGM Gas and Food LLC in Operation of the Establishment Located at 9201 W. Irving Park Road."

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Section 110.34 of Title Eleven of the New Millennium Code of the Village of

Schiller Park Increasing the Number of Class W Liquor Licenses for Issuance to Bacci Café & Pizzeria on Milwaukee Ave., Inc.

Trustee Diaz moved, seconded by Trustee Klug to adopt Ordinance No. 20-4219 being "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Section 110.34 of Title Eleven of the New Millennium Code of the Village of Schiller Park Increasing the Number of Class W Liquor Licenses for Issuance to Bacci Café & Pizzeria on Milwaukee Ave., Inc."

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving the Transfer of the Current Class P Liquor License Held by Four Seasons Co D/B/A 7-Eleven Food Store Inc to 7-Eleven, Inc. D/B/A 7-Eleven #30119J in Operation of the Establishment Located at 9753 W. Irving Park Road.

Trustee Diaz moved, seconded by Trustee Deegan to adopt Ordinance No. 20-4220 being "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving the Transfer of the Current Class P Liquor License Held by Four Seasons Co D/B/A 7-Eleven Food Store Inc to 7-Eleven, Inc. D/B/A 7-Eleven #30119J in Operation of the Establishment Located at 9753 W. Irving Park Road."

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Diaz, Golembiewski

1. Motion to Approve Triggs Construction as the Lowest Responsible and Responsive Bidder for the 2020 Alley Improvement project in the Amount of \$599,872.00, in Accordance with and pursuant to the Project Engineering Specifications, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake such Action to Effectuate Same.

Trustee Klug moved, seconded by Trustee Golembiewski to Approve Triggs Construction as the Lowest Responsible and Responsive Bidder for the 2020 Alley Improvement project in the Amount of \$599,872.00, in Accordance with and pursuant to the Project Engineering Specifications, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake such Action to Effectuate Same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

RJ

President Caiafa declared the motion carried.

2. Motion to Approve a Construction Engineering Services Agreement from Hancock Engineering in the amount of \$69,000.00 for the 2020 Alley Improvements project and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Trustee Klug moved, seconded by Trustee Sheridan to Approve a Construction Engineering Services Agreement from Hancock Engineering in the amount of \$69,000.00 for the 2020 Alley Improvements project and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. Motion to approve a proposal from Rosborough Partners for grass mowing services in the amount of \$19,134.00 and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Deegan to approve a proposal from Rosborough Partners for grass mowing services in the amount of \$19,134.00 and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

4. Motion to approve a proposal from Energenecs in the Amount of \$20,900.00 for various SCADA improvements and to authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Golembiewski to approve a proposal from Energenecs in the Amount of \$20,900.00 for various SCADA improvements and to authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

5. Motion to approve an Intergovernmental Agreement with the Illinois Department of Transportation and approve a funding resolution for the Village's share of the proposed Irving Park Road at Judd Street traffic signal in the amount of \$20,575.00, and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve an Intergovernmental Agreement with the Illinois Department of Transportation and approve a funding resolution for the Village's share of the proposed Irving Park Road at Judd Street traffic signal in the amount of \$20,575.00, and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

6. Motion to approve Chicagoland Paving as the lowest responsible and responsive bidder for the 2020 CDBG Scott Street Resurfacing project in the amount of \$285,000.00, in accordance with and pursuant to the project engineering specifications, and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Diaz to approve Chicagoland Paving as the lowest responsible and responsive bidder for the 2020 CDBG Scott Street Resurfacing project in the amount of \$285,000.00, in accordance with and pursuant to the project engineering specifications, and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Mayor Caiafa noted that CDBG is a grant.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

7. Motion to approve a construction engineering services agreement from Hancock Engineering in the amount of \$103,000.00 for the 2020 Water Main Improvements, Phase 1 project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Deegan to approve a construction engineering services agreement from Hancock Engineering in the amount of \$103,000.00 for the 2020 Water Main Improvements, Phase 1 project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

8. Motion to approve a design engineering proposal from Hancock Engineering in the amount of \$30,000.00 for the Irving Park Viaduct Drainage Improvements project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve a design engineering proposal from Hancock Engineering in the amount of \$30,000.00 for the Irving Park Viaduct Drainage Improvements project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

There was a quick discussion regarding the project details.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

9. Motion to approve a quote from Seiler Geospatial Division in the amount of \$11,459.70 to purchase a Trimble R2 GPS unit and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Golembiewski to approve a quote from Seiler Geospatial Division in the amount of \$11,459.70 to purchase a Trimble R2 GPS unit and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Discussion regarding the benefits of the Trimble R2 GPS unit; it collects exact date and it can integrate with the current GIS system.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima

1. Motion to Approve Proposal #2020-0517 from M&J Asphalt Paving Company, Inc. in the Amount of Not to Exceed \$3,500.00 to Crackseal, Sealcoat, and Restripe the Community Development and Community Center Parking Lot, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Trustee Golembiewski moved, seconded by Trustee Sheridan to Approve Proposal #2020-0517 from M&J Asphalt Paving Company, Inc. in the Amount of Not to Exceed \$3,500.00 to Crackseal, Sealcoat, and Restripe the Community Development and Community Center Parking Lot, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. An Ordinance Amending Chapter 154 of Title XV of the New Millennium Code of the Village of Schiller Park, Cook County, Illinois, Regarding Various Text Amendments to the Sign Code.

Trustee Golembiewski moved, seconded by Trustee Klug to adopt Ordinance No. 20-4221 being "An Ordinance Amending Chapter 154 of Title XV of the New Millennium Code of the Village of Schiller Park, Cook County, Illinois, Regarding Various Text Amendments to the Sign Code."

Discussion to clarify Ordinance Number 20-4221.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS)
Chr. Deegan, Klug, Diaz

1. A Resolution Authorizing the Disposition of Certain Property (Police).

Trustee Deegan moved, seconded by Trustee Diaz to adopt Resolution No. 06-20 being "A Resolution Authorizing the Disposition of Certain Property (Police)"

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. A Resolution Authorizing the Disposition of Certain Abandoned Property.

Trustee Deegan moved, seconded by Trustee Sheridan to adopt Resolution No. 07-20 being "A Resolution Authorizing the Disposition of Certain Abandoned Property"

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. A Resolution Authorizing the Disposition of Certain Surplus Property (Police Vehicle).

Trustee Deegan moved, seconded by Trustee Klug to adopt Resolution No. 08-20 being "A Resolution Authorizing the Disposition of Certain Surplus Property (Police Vehicle)"

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to approve the current List of Bills in the amount of \$487,243.41.

This includes the following non-recurring invoices:

- a. Energenecs, Inc. – Irving Park Lift Station Improvements
- b. Fire Service, Inc. – UV Disinfected Lamp
- c. M.A.B.A.S. Division 20 – MABAS Dues
- d. M.E. Simpson Co, Inc. – Water Valve Exercising
- e. PNC Equipment Finance – Lease#2, Payment #2 Ford F-750
- f. Liberty Mutual Insurance Co. – Case #P41-257697-02 Deductible

Trustee Lima moved, seconded by Trustee Diaz to approve the current List of Bills in the amount of \$487,243.41.

Trustee Lima directed staff to be mindful of their spending before the bills list is presented to the Board for approval.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

2. An Ordinance of the Village of Schiller Park, Cook County, Illinois Adopting the Annual Budget for Fiscal Year 2020-2021.

Trustee Lima moved, seconded by Trustee Golembiewski to adopt Ordinance No. 20-4222 being "An Ordinance of the Village of Schiller Park, Cook County, Illinois Adopting the Annual Budget for Fiscal Year 2020-2021."

Trustee Lima restated that staff members should be mindful of their spending during the economic downturn caused by COVID-19.

Trustee Diaz stated his disagreement with a few budget line items, and for that reason he votes no on this item.

Upon roll call the following voted:

Aye: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: Trustee Diaz

RJ

President Caiafa declared the motion carried.

3. An Ordinance Amending Chapter 36 of Title Three of the New Millennium Code of the Village of Schiller Park, Cook County, Illinois Increasing the Village Motor Fuel Tax.

Trustee Lima moved, seconded by Trustee Golembiewski to adopt Ordinance No. 20-4223 being "An Ordinance Amending Chapter 36 of Title Three of the New Millennium Code of the Village of Schiller Park, Cook County, Illinois Increasing the Village Motor Fuel Tax"

Trustee Diaz stated that he feels an increase in the Village Motor Fuel Tax would have a negative impact on consumers and businesses, and for that reason he votes no on this item.

Trustee Golembiewski and Trustee Klug stated that it's never a good time to raise taxes, but right now the Village has no choice on this matter.

Upon roll call the following voted:

Aye: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: Trustee Diaz

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima

1. Motion to Approve Proposal #2020-0516 from M&J Asphalt in the Amount of \$5,790.00 to Crackseal, Sealcoat, and Restripe the Pool and Scott Street Parking Areas, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Trustee Sheridan moved, seconded by Trustee Golembiewski to Approve Proposal #2020-0516 from M&J Asphalt in the Amount of \$5,790.00 to Crackseal, Sealcoat, and Restripe the Pool and Scott Street Parking Areas, and Authorize the Officers and Officials of the Village to Execute the Necessary Documents and Undertake Such Action to Effectuate Same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

2. Motion to Authorize Staff to Issue Refunds for Youth and Adult Recreation Program Fees, and Room Rental Deposits Collected for March and April, 2020 Due to Necessary Cancellations Pursuant to Governor Pritzker's Executive Order 2020-10.

Trustee Sheridan moved, seconded by Trustee Klug to Authorize Staff to Issue Refunds for Youth and Adult Recreation Program Fees, and Room Rental Deposits Collected for March and April, 2020 Due to Necessary Cancellations Pursuant to Governor Pritzker's Executive Order 2020-10.

Mayor Caiafa stated that the next board meeting agenda will reflect the issued refunds by means of manual checks.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

X. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:

A. Proclamations:

None

B. Appointments:

None

C. Other Matters:

None

XI. OTHER BUSINESS:

There was discussion regarding Municipal Consolidated Dispatch (MCD) matters.
Trustee Deegan was not part of this discussion.

XII. EXECUTIVE SESSION:

There was no Executive Session.

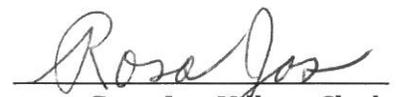
XIII. ADJOURNMENT:

With no further business to conduct, it was moved by Trustee Golembiewski, seconded by Trustee Sheridan that the Regular Board Meeting be adjourned.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Lima, and Sheridan
Absent: Trustee Deegan
Nay: None

President Caiafa declared the motion carried and this Regular Board Meeting was adjourned at 8:25 P.M.


Rosa Jos, Village Clerk