

**MINUTES OF A REGULAR BOARD MEETING OF THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.  
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT  
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176  
MAY 7, 2020**

**I. CALL TO ORDER:**

President Nick Caiafa called the meeting to order at 7:50 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

Upon a call of the roll by Village Clerk Jos, the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Moses Diaz, Russell Klug, Joan Golembiewski (present by phone), Tom Deegan, Robert Lima (present by phone), Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

President Caiafa declared a quorum present.

Also present: Corporate Counsel Joe Montana, Interim Village Manager Dave Strahl, Tony Anczer (present by phone), John Bealer (present by phone), Brian Bursiek, and Janet Matthys (present by phone)

**IV. SWEARING IN/PRESENTATION:**

None

**V. APPROVAL OF MINUTES:**

1. Trustee Golembiewski moved, seconded by Trustee Klug that the MINUTES of the Regular Board Meeting of April 16, 2020 be approved.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

2. Trustee Klug moved, seconded by Trustee Deegan that the MINUTES of the Public Hearing of April 16, 2020 be approved.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

3. Trustee Sheridan moved, seconded by Trustee Diaz that the MINUTES of the Special Board Meeting of April 30, 2020 be approved.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

RJ

Nay: None

President Caiafa declared the motion carried.

**VI. PERSONS WISHING TO BE HEARD:**

No written public comment received. No one to be heard.

**VII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:**

Village Clerk Jos read aloud the items on the Consent Agenda. Trustee Diaz moved, seconded by Trustee Deegan to approve the items on the Consent Agenda, as read.

1. Reports from the following departments:

- i) Finance **OMNIBUS VOTE**
- ii) Fire **OMNIBUS VOTE**
- iii) Police **OMNIBUS VOTE**

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

**VIII. DISCUSSION AND ACTION ITEMS:**

1. Elected Officials' Comments:

- i. Trustee Golembiewski noted she was pleased with the Village for promoting local restaurants during the COVID-19 Pandemic.
- ii. Trustee Lima thanked all employees that help to keep the Village operational during the COVID-19 Pandemic. He stated that he is healthy and will start attending Board meetings, physically, as soon as guidelines for the COVID-19 virus are less restrictive, lastly he thanked Village personnel that provide him the information he needs to better serve the residents.
- iii. Trustee Diaz thanked all employees that have been working to take care of everyone during the COVID-19 Pandemic and he hopes that everyone continues to stay safe.
- iv. Trustee Deegan thanked and noted his appreciation to the Village first responders and the rest of the Village employees that are working to keep us safe and operational during these challenging times.
- v. Trustee Sheridan noted that there has been positive feedback from residents regarding the featuring of businesses on the Village Facebook page.
- vi. Mayor Caiafa thanked the Village first responders, administration, and other employees for keeping the Village running efficiently during the COVID-19 Pandemic.

**IX. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:**

A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits)  
Chr. Diaz, Klug, Deegan

- 1. No report.

**B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Diaz, Golembiewski**

1. Motion to approve a design engineering services agreement from Baxter & Woodman, Inc. in the amount of \$17,500.00 for the lining of the water main along Mannheim Road from United Parkway to 3939 Mannheim Road and authorize the officers and officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Deegan to approve a design engineering services agreement from Baxter & Woodman, Inc. in the amount of \$17,500.00 for the lining of the water main along Mannheim Road from United Parkway to 3939 Mannheim Road and authorize the officers and officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Discussion regarding some of the specifics for the design engineering services agreement, and the financial proposal for the project.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

2. Motion to waive bid requirements and authorize the Public Works Director to obtain and approve proposals in an amount not to exceed \$40,000 dollars to undertake emergency repairs to replace watermain along Mannheim Road at the connection to 3939 Mannheim Road to ensure the health, safety and welfare of the residents and authorize the officers and officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Diaz to waive bid requirements and authorize the Public Works Director to obtain and approve proposals in an amount not to exceed \$40,000 dollars to undertake emergency repairs to replace watermain along Mannheim Road at the connection to 3939 Mannheim Road to ensure the health, safety and welfare of the residents and authorize the officers and officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

3. Motion to approve a quote from Sauber Manufacturing Co. in the amount of \$32,151.00 to upfit a new F350 and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Diaz to approve a quote from Sauber Manufacturing Co. in the amount of \$32,151.00 to upfit a new F350 and authorize

the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima

1. No report.

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS)  
Chr. Deegan, Klug, Diaz

1. Motion to Approve a Master Services Agreement with Paymentus for online credit card processing and authorize the Village Manager to sign the necessary documents to effectuate same.

Trustee Deegan moved, seconded by Trustee Sheridan to table approval of a Master Services Agreement with Paymentus for online credit card processing and authorize the Village Manager to sign the necessary documents to effectuate same.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to approve the current List of Bills in the amount of \$377,820.42. This includes the following non-recurring invoices:
  - a. M.E. Simpson CO, Inc. – Water Valve Exercising
  - b. Macqueen Emergency Equipment – Engine 455 Repairs
  - c. National Power Rodding Corp. – Contract Sewer Cleaning/Televising
  - d. PNC Equipment Finance – Lease #1, Payment #5
  - e. R.A. Adams Enterprises – Trailer Purchase
  - f. CDW Government Inc – New Scanner for the entire Village

Trustee Lima moved, seconded by Trustee Klug to approve the current List of Bills in the amount of \$377,820.42.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

2. Motion to Approve a Professional Services Agreement with GW & Associates to Perform the Annual Audit of the Village of Schiller Park for the Fiscal Year Ended April 30, 2020.

Trustee Lima moved, seconded by Trustee Deegan to Approve a Professional Services Agreement with GW & Associates to Perform the Annual Audit of the Village of Schiller Park for the Fiscal Year Ended April 30, 2020.

Trustee Lima noted that in an effort to keep continuity with the Village annual audit, he agrees staying with the current auditors for this year, but moving forward he would like to honor Trustee Diaz's wishes and explore working with other auditors; recommendation is to follow through with the suggestion.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

3. An Ordinance Abating a Certain Tax Levy for the Tax Year 2019 for Series 2002C G.O. Bonds – SSA7.

Trustee Lima moved, seconded by Trustee Deegan to adopt Ordinance No. 20-4225 being "An Ordinance Abating a Certain Tax Levy for the Tax Year 2019 for Series 2002C G.O. Bonds – SSA7."

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima

1. Motion to Approve a Proposal from Quasthoff's Flowers in the Amount of \$5,340.00 to Plant Summer Flowers in 36 Planters Located on Irving Park Road and at Village Hall.

Trustee Sheridan moved, seconded by Trustee Golembiewski to Approve a Proposal from Quasthoff's Flowers in the Amount of \$5,340.00 to Plant Summer Flowers in 36 Planters Located on Irving Park Road and at Village Hall.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

X. **REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:**

A. Proclamations:

1. A Proclamation of the Village of Schiller Park, Cook County, Illinois for National Police Week and Memorial Day.

Trustee Diaz moved, seconded by Trustee Klug to support the Proclamation of the Village of Schiller Park, Cook County, Illinois for National Police Week and Memorial Day.

Trustee Deegan read the proclamation aloud.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

B. Appointments:

Mayor Caiafa stated that if there are no objections from Board members, he would like to group the appointments as one motion. Hearing no objection, the Mayor then appointed the following:

**Part-Time Police Officers**

Dominic Cantore, Jr (*Expires April 30, 2021*)

David Aguirre (*Expires April 30, 2021*)

Jeeshan Rafi (*Expires April 30, 2021*)

Salko Penava (*Expires April 30, 2021*)

Jose Flores (*Expires April 30, 2021*)

It was moved by Trustee Sheridan, seconded by Trustee Klug that the Board of Trustees consent to these appointments:

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

**Auxiliary Police Officers**

Doris McCormick (*Expires April 30, 2021*)

Luisa Perez-Gomez (*Expires April 30, 2021*)

Marzena Krzanowski (*Expires April 30, 2021*)

Rex Morioka (*Expires April 30, 2021*)

Aurelio Acevedo (*Expires April 30, 2021*)

Shabbir Patel (*Expires April 30, 2021*)

Emanuele Bucaro (*Expires April 30, 2021*)

It was moved by Trustee Lima, seconded by Trustee Deegan that the Board of Trustees consent to these appointments:

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

C. Other Matters:

None

**XI. OTHER BUSINESS:**

No other business.

**XII. EXECUTIVE SESSION:**

Trustee Deegan moved, seconded by Trustee Klug to adjourn into Executive Session in compliance with the Open Meetings Act, pursuant to Sec. 2-C-5 Purchase or Lease

of Real Property, Sec. 2-C-1 Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees, and 2-C-2 Collective Bargaining Negotiations and Matters.

Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

The President and Board of Trustees adjourned to Closed Session at 8:24P.M.

**RECONVENE:**

At 9:20 P.M. following the Closed Session, the President reconvened the public portion of the Meeting.

Upon a call of the roll by the Village Clerk, the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Moses Diaz, Russell Klug, Joan Golembiewski (present by phone), Tom Deegan, Robert Lima (present by phone), Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

President Caiafa declared a quorum present.

Also Present: Corporate Counsel Joe Montana,  
and Interim Village Manager Dave Strahl

**XIII. ADJOURNMENT:**

With no further business to conduct, it was moved by Trustee Diaz, seconded by Trustee Deegan that the Regular Board Meeting be adjourned.

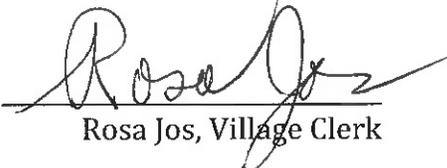
Upon roll call the following voted:

Aye: Trustees: Diaz, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried and this Regular Board Meeting was adjourned at 9:21 P.M.

  
Rosa Jos, Village Clerk