

## Community Development Department

4501 North 25th Avenue  
Schiller Park, IL 60176  
Mon-Fri. 9:00 am – 5:00 pm  
847-671-8555 fax 847-671-9783  
[CD@villageofschillerpark.com](mailto:CD@villageofschillerpark.com)

# Windows

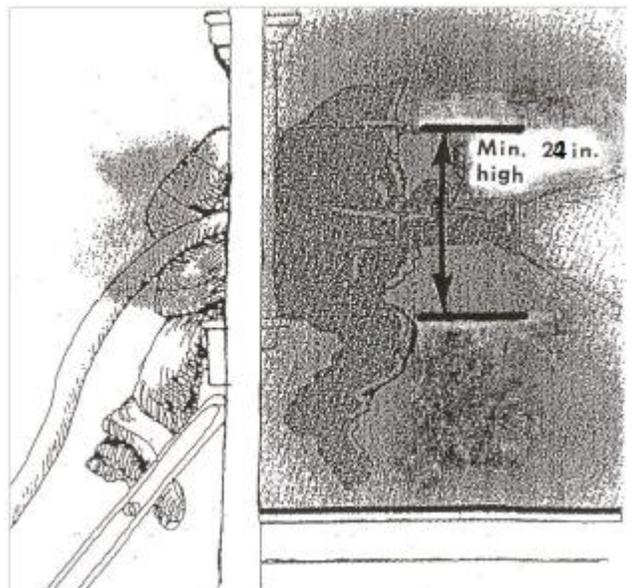
PERMITS	Required. <b>Submit</b> the WINDOW REQUIREMENTS FORM (attached)
FEES	\$12.00 per \$1,000. of construction value plus plan review costs. Due when permit has been approved.
CONTRACTORS	Contractors are required to be licensed by the Village of Schiller Park. If you are doing the work on your own house, a 'Certificate of Responsibility' is required.
APPLICATION	Two (2) copies of each submitted with a completed permit application: 1. Complete description of the project including construction details & materials used. 2. If a contractor has been hired: complete a contractor's proposal. 3. If a homeowner is doing the work themselves: a complete description of the project & construction details, including U value of the windows.
OTHER INFO	Windows must be installed in compliance with the manufacturer's recommendations and instructions.  Damaged or deteriorating construction must be replaced before new materials are installed.  Areas affected by the construction must be brought into compliance with the current standards and requirements of the building and zoning codes.

**\*Labels must remain on window for the inspector to see at final inspection**

**\*\* Work *MUST* begin within 6 months of permit issuance.**

### Bedroom Window Egress

- The second exit required in a bedroom is usually a window. The dimensions of the openings are to ensure the residents an escape route, but equally important, they are designed to allow a firefighter with a backpack to enter.
- The opening must be at least 24 inches high and at least 20 inches wide.
- The NET clear area must be 5.7 square feet.



**WINDOW REQUIREMENTS - Please complete the following:**

1. Fenestration (U Rating) \_\_\_\_\_ (On label, must remain affixed for inspection.)  
(0.35 or less)

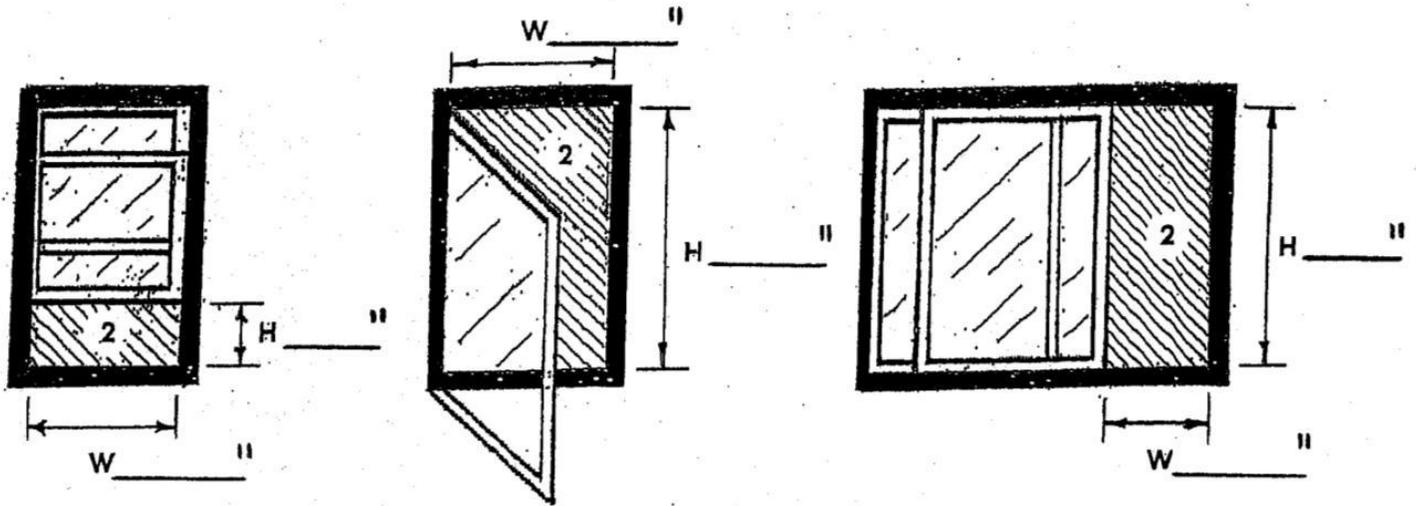
**SLEEPING ROOMS: Size of Opening (Air Space) –**

**MEASURE each window in the full open position and write below:**

Double Hung

Casement

Sliding



Every basement and sleeping room shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside to a full clear opening without the use of a key or tool. Where windows are provided as a means of egress or rescue they shall have a sill height of not more than **44 inches above the floor**.

All egress or rescue windows from sleeping rooms must have a net clear opening of 5.7 square feet. The minimum net clear opening height shall be 24 inches. The minimum net clear opening width shall be 20 inches.

**Exception:** Grade floor windows may have a minimum net clear opening of 5 square feet.

Bars, grills, screens or other obstructions placed over emergency escape windows shall be releasable or removable from the inside without the use of a key or tool.

**Person Verifying Information:**

Signature: \_\_\_\_\_ Address: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_