



## Community Development Department

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# DECKS and PORCHES

## PERMITS

Permits are required for replacements or for new decks and porches.

## APPLICANT

Contractors are required to be licensed by the Village of Schiller Park. If you are doing the work on your own house, licensing is not required but a 'Certificate of Responsibility' is required.

## APPLICATION

One Permit Application completed with contractors name and information. Submit 2 copies of the following:

1. On a current plat of survey, draw the following:
  - a. The deck sized to scale, with dimensions and location of the deck.
  - b. Distance from the edge of the deck to the lot lines.
  - c. Size and location of existing buildings, garages, structures etc.
  - d. Drainage pattern showing dirt is pitching away from the building.
2. Type of material proposed, i.e. pressure treated wood or cedar etc.
3. A plan showing the piers locations, ledger board, hangers, beam direction, joist direction and spacing, stairs with minimum run of 11", a minimum width of 36", and possibly the balusters and guardrails locations if the deck is greater than 30" above grade.
4. A section drawing showing the piers span, beams, joists, decking, stairs showing a maximum rise of 7-3/4", a minimum run of 11", and balusters showing a maximum 4" between vertical pieces, and grippable rails if any. Landscape fabric to prevent weed growth must be shown. Note on section drawing, concrete/flatwork must be removed.

## INSPECTIONS

All inspections require a minimum 24 hours notice. The required inspections are:

1. A pre-pour – after the piers are dug a minimum 42" deep.
2. Framing – no floor/deck boards in place
3. Final – when the deck is 100% complete.

## OTHER INFO

Dumpsters must be Village-approved licensed waste haulers and may NOT be placed on public property, streets, or alleys.

**Permits expire 12 months from the date of issue.**

**Call for a final inspection before this time to avoid a penalty fee.**