

## Division 20 TRT Leader Meeting - April 7, 2004, Broadview FD, 1900

Team Leader Attendees: Jim Waters – Westchester  
Frank Islami – Melrose Park  
Larry Kaufman – Bellwood  
Ken Carling – Hillside  
Al Budnik – Elmwood Park  
Steve Sheridan – Rosemont  
Mark Stewart – Franklin Park

Meeting Called to order by Jim Waters.

Last meetings minutes accepted.

Training issues: State Validation meeting discussed prior to team leader meeting. Drill is June 9<sup>th</sup> and 10<sup>th</sup>. In preparation, team drills will be held on Saturday **May 1<sup>st</sup>**, Saturday **May 8<sup>th</sup>** and Saturday **June 5<sup>th</sup>**. All TRT members are welcome. All drills will commence at 0900 at Broadview FD. Please note, these drills may run longer than 3 hours.

See attached notes regarding the team validation drill.

Old Business: *Tools:* The team is in possession of a \$500 gift card from the Broadview Home Depot. The card will be used to purchase tools and materials for the June 9<sup>th</sup>/10<sup>th</sup> drill.

*SOP/SOG's:* These are approximately 80% complete with "checklists" and permits 98% finished. Chief Rafferty agreed to go over the SOP to start the process of finalization. The team agreed to get the checklists into the "clip boards" ASAP.

*Team Members level of training:* Team leaders need to get updated files of all their respective members to Jim Waters or Larry Kaufman.

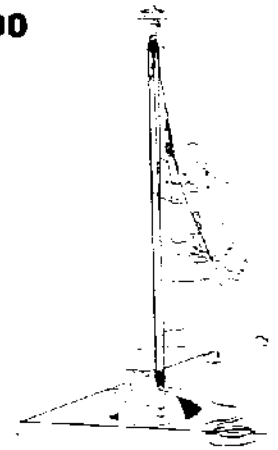
New Business: *Team Leader Meeting Location:* Monthly meetings will now be held at the **Melrose Park FD, Station 3, 3601 Lake Street.**

*Team Leader Meetings:* Meetings will again be monthly on the first Wednesday of every month. The next two meetings are **Wednesday May 5<sup>th</sup>** and **Wednesday June 2<sup>nd</sup>** at **Melrose Park FD, #3, at 1900.**

*2004/2005 Budget:* Items were discussed for the upcoming budget. Budget proposal will be available, upon request, within the next couple of weeks.

Meeting was adjourned 2115.

Important dates: **Saturday's May 1<sup>st</sup>, May 8<sup>th</sup>, and June 5<sup>th</sup> – Training Drills**  
**Wednesday's May 5<sup>th</sup> and June 2<sup>nd</sup> – Leader Meetings**  
**June 9<sup>th</sup> and 10<sup>th</sup> – Team accreditation**  
**June 10<sup>th</sup> – Help validation team clean-up equipment and get respective vehicles back in-service.**



**Information on TRT validation drill on June 9<sup>th</sup> and 10<sup>th</sup>.**

The Division 20 TRT is considered one of a few Level A teams in the State. In June, the team will be participating in and being evaluated during a multi-day drill that will validate the team.

To plan for aspects of this drill, three committees were set-up:

Logistics: Jack Kowalski (Broadview)  
Larry Kaufman (Bellwood)  
Tim Monroe (Franklin Park)  
Al Budnik – (Elmwood Park)

Training: Tom Gaertner (Broadview)  
Mark Stewart (Franklin Park)

Vehicles and Equipment:  
Steve Sheridan (Rosemont)  
Jim Waters (Westchester)  
Tom Gaertner (Broadview)  
Mark Stewart (Franklin Park)

Team Communication: To get information to team members,  
Jack Kowalski (Broadview)  
Mark Stewart (Franklin Park)  
Al Budnik (Elmwood Park)

**Preliminary List of Team Members that will participate in the Validation Drill:**

Ken Dumovich	Larry Kaufman	Tom Gaertner	Jack Kowalski
Alex Silva	Fred Blaskey	Al Budnik	Kevin Flaherty
Ken Carling	Dan Colantuono	Tim Monroe	Mark Stewart
Frank Islami	Steve Sheridan	Jim DeBoer	Tom Rafferty
Jim Waters	Greg Anderson	Dan Fidoni (alternate)	

*For team members participating in the Validation Drill:*

- Obtain a black jump suit – Call Jim Waters if you are not sure what to get.
- Obtain passport tags for your rescue helmet
- Study-up on your rescue guides, ie. Shoring, haul systems, etc.
- Start to think about personal items you might need for a 36-hour deployment.