

**PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.  
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT  
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176  
MARCH 16, 2023**

**I. CALL TO ORDER**

President Nick Caiafa called the meeting to order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Upon roll call by Clerk Jos the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Marie Lukowski, Russell Klug, Joan Golembiewski, Robert Lima (teleconference), Terri Sheridan, and Village Clerk Rosa Jos

Absent: Trustee Tom Deegan

Motion by Trustee Klug, seconded by Trustee Sheridan to authorize Trustee Lima to teleconference.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, and Sheridan

Absent: Trustee Deegan

Nay: None

Clerk Jos declared a quorum present.

Also present: Corporate Counsel Joe Montana, Village Manager Brett Kryska, Tom Fragakis, Mitchell Anderson, and Will Jacobson.

**IV. SWEARING IN/PRESENTATION: None**

**V. APPROVAL OF MINUTES:**

Trustee Golembiewski moved, seconded by Trustee Lukowski, that the MINUTES of the Regular Board Meeting of March 2, 2023, be approved.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan

Absent: Trustee Deegan

Nay: None

President Caiafa declared the motion carried.

**VI. PERSONS WISHING TO BE HEARD:**

No one is to be heard.

**VII. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:**

- A. Proclamation:
- B. Appointments:
- C. Other Matters:

**VIII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:**

Village Clerk Jos read aloud the items on the Consent Agenda.

Trustee Golembiewski moved, seconded by Trustee Lukowski to approve the items on the Consent Agenda, as read.

- 1. Monthly Reports from the following Departments:
  - a. Community Development OMNIBUS VOTE
  - b. Finance OMNIBUS VOTE
  - c. Fire OMNIBUS VOTE
  - d. Police OMNIBUS VOTE
  - e. Public Works OMNIBUS VOTE

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan  
Absent: Trustee Deegan  
Nay: None

President Caiafa declared the motion carried.

**IX. DISCUSSION AND ACTION ITEMS:**

- 1. Brett Kryska, Village Manager, said he attended a newly formed Chicago Water Partners Advisory Council meeting. These councils recommend water rates, capital infrastructure, and policies concerning communities' water supply. He will give further updates as they become available. He stated that the Village was recently the subject of fraudulent activities. Vendor's checks were stolen from the US postal service and were caught in the process of being deposited. The Village's bank was able to stop payment. Staff is addressing the situation by making large payments to vendors electronically. Kryska also stated that the transition to put Community Development staff into the Village Hall is completed. The front counter staff is getting cross-training to be well-versed in administrative functions. He concluded by saying that the budget material is ready for the Village Board to review.
- 2. Will Jacobson, Management Analyst, said that due to the mild winter, there was no need for the Village to purchase additional salt. The 2023 streets and alley improvement projects are expected to start in the upcoming week. Notices will be sent out to residents affected by the construction.
- 3. Mitchell Anderson, Zoning and Planning Coordinator, noted his interest in hiring a full-time Building Inspector for the Community Development Department and start advertising as soon as possible. There was no Board objection to moving forward with his request to advertise for the position.
- 4. Michael Tuman and Bob Lukowski from American Legion Post 104 have requested permission for a single-sided signature light box installed at the Schiller Park Community Center at their expense. They also asked to have meeting information

- displayed on the Village marquee. Mayor Caiafa stated that staff will research this matter and possibly have an answer for Post 104 by the next Village Board meeting.
5. Mayor Caiafa gave a few development updates and discussed the submission of infrastructure grant applications.
  6. Brett Kryska discussed budget materials for water and sewer revenues.

**X. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:**

**A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Lukowski, Klug, Deegan**

An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Section 110.34 of Title Eleven of the New Millennium Code of the Village of Schiller Park to Increase the Number of Class A Liquor Licenses for Issuance to O'Hare Tech Center Venue and Conference Center LLC.

Trustee Lukowski moved, seconded by Trustee Sheridan, to adopt Ordinance 23-4348, "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Section 110.34 of Title Eleven of the New Millennium Code of the Village of Schiller Park to Increase the Number of Class A Liquor Licenses for Issuance to O'Hare Tech Center Venue and Conference Center LLC."

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan  
Absent: Trustee Deegan  
Nay: None

President Caiafa declared the motion carried.

**B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Lukowski, Golembiewski**

No Report

**C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima**

A Resolution of the Village of Schiller Park, Cook County, Illinois, Approving a Letter of Intent to Allow a Period of Time for the Contemplation of the Sale and Development of Certain Parcels of Property at the Southeast Corner of Mannheim Road and Irving Park Road.

Trustee Golembiewski moved, seconded by Trustee Lukowski, to adopt Resolution No. 08-23 "A Resolution of the Village of Schiller Park, Cook County, Illinois, Approving a Letter of Intent to Allow a Period of Time for the Contemplation of the Sale and Development of Certain Parcels of Property at the southeast corner of Mannheim Road and Irving Park Road".

Mitchell Anderson, Zoning and Planning Coordinator, explained the above matter in detail.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan

Absent: Trustee Deegan

Nay: None

President Caiafa declared the motion carried.

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS) Chr. Deegan, Klug, Lukowski

No Report

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to approve the current list of bills in the amount of \$534,527.08.

This includes the following non-recurring invoices:

- a. Alliant Insurance - Cyber Insurance Policy
- b. Com Ed - Pole Replacement - 0 Scott, 13<sup>th</sup> Pole N Lawrence
- c. Copenhagen Construction - Eastwood Storm Sewer - Payment Number 3 of 3
- d. Currie Motors - Police Squad
- e. Macqueen Emergency Repairs - FD455 Accident Repairs
- f. MYS General Contractors - Construction of Concrete Salt Storage Bins
- g. Robbins Engineering - LSLR IEPA Design/Application
- h. True North - Supplemental Soil Samples
- i. Wintrust Bank - Loan Debt Service - Payment Number 8 of 30

Motion by Trustee Lima, seconded by Trustee Klug, to approve the Bills List in the amount of \$534,527.08

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan

Absent: Trustee Deegan

Nay: None

President Caiafa declared the motion carried.

2. A Resolution of the Village of Schiller Park, Cook County, Illinois Approving Various Opioid Settlements and authorizing the Village President to opt into the Settlement Participation Forms.

Trustee Lima moved, seconded by Trustee Sheridan, to adopt Resolution No. 09-23, "A Resolution of the Village of Schiller Park, Cook County, Illinois Approving Various Opioid Settlements and authorizing the Village President to opt into the Settlement Participation Forms".

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan

Absent: Trustee Deegan

Nay: None

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima

1. Motion to approve the proposal from LandCare in the amount of \$5,450 for the installation of annual flowers at Clock Tower Park, Village Hall, Recreation Center and the Irving and Wehrman entryway and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Sheridan moved, seconded by Trustee Lukowski, to approve the proposal from LandCare in the amount of \$5,450 for the installation of annual flowers at Clock Tower Park, Village Hall, Recreation Center and the Irving and Wehrman entryway and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan  
Absent: Trustee Deegan  
Nay: None

President Caiafa declared the motion carried.

2. There was a discussion regarding the Car Show Committee. It requested to close 25<sup>th</sup> Avenue North and Southbound, from Emerson to Hirschberg and all of Ruby Street on the day of the car show.

XI. **OTHER BUSINESS:**

There was no other business.

XII. **EXECUTIVE SESSION:**

There was no executive session.

XIII. **ADJOURNMENT:**

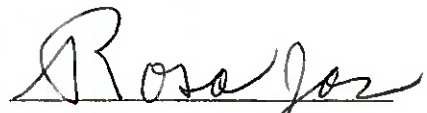
With no further business to conduct, it was moved by Trustee Sheridan, seconded by Trustee Lukowski that the Regular Board Meeting be adjourned.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Lima, and Sheridan  
Absent: Trustee Deegan  
Nay: None

President Caiafa declared the motion carried and this Regular Board Meeting was adjourned at 7:39 P.M.



  
Rosa Jos, Village Clerk