

**SCHILLER PARK RECREATION BOARD
MINUTES OF REGULAR MEETING JANUARY 19, 2021**

Meeting called to order 6:03 p.m. by Chairperson Inendino

ROLL CALL

Present: Phil Fanselow, Pat Inendino, Rocco Pretzie and Cathy Russ.
Also Present: Nick Caiafa, Mayor and Terri Sheridan, Village Trustee

MINUTES OF REGULAR MEETING NOVEMBER 17, 2020

No minutes for November 17, 2020, the meeting was cancelled.

CORRESPONDENCE

None

FINANCE

Fanselow moved 2nd Russ to accept November 2020-2 bills for payment as presented
Russ moved 2nd Pretzie to accept December 2020 bills for payment as presented
Russ moved 2nd Fanselow to accept December 2020-2 bills for payment as presented
Pretzie moved 2nd Russ to accept January 2021 bills for payment as presented

PUBLIC COMMENT

None

OLD BUSINESS

Director Cremin reported to the Board Members on the Clock Tower expansion project. She stated the project is winding down and a backflow preventer will be installed next week. The backflow preventer was an IDNR requirement specified at the end of the project. Staff has started on the paperwork to receive the grant money toward this project.

NEW BUSINESS

Director Cremin asked Dave Lemar, Park Superintendent to report to the Board Members on the HVAC repairs. Dave Lemar stated at the 9630 Irving Park building the HVAC unit heat exchanger is cracked and the repair will cost roughly \$6,000. The HVAC unit on the 9638 Irving Park Road building will need to be replaced and Dave Lemar stated this replacement cost is in the budget. The above mentioned HVAC work was approved at the January 7, 2021 Village Board meeting and the work is scheduled to begin in a couple weeks.

Director Cremin presented the Board Members with a "Participation Trend Report" that provided the Board Members with a snapshot of what the trend has looked like these past 3 years at the Recreation Department. Director Cremin stated there has been a slight shift from memberships to daily fees, for fitness, open gym and pool admissions. She stated that summer will be a slow start for the recreation programs and feels that once the vaccine is more widely distributed our Fall programs should be in a better position. Director Cremin asked the Board Members about ideas on what programs they thought the Community would like. Rocco Pretzie, Board Member mentioned the Youth Baseball program and would like to begin indoor practice here at the Recreation Center, flyers announcing the program distributed to the schools and also mentioned he is in need of coaches. Director Cremin stated she will look into his requests.

Director Cremin provided the Board Members a Recreation Department employee update and stated, Nancy Delgado accepted a full-time position at Village Hall and is no longer with the Recreation Department, Stefanie Widmaier is temporarily working at the Police Department, Bernie Panzica is on a leave of absence and the Director position is on hold.

Dave Lemar, Park Superintendent, and his staff are doing their usual work in addition to the COVID cleanings at all Village facilities. Barb Cremin, Renee Kornau and Dave Lemar have been working on putting written procedures in place for the Recreation Department.

DIRECTOR'S REPORT

Director Cremin spoke to the Board Members about the financing of the Recreation Department and stated there are three sources of funding which are property taxes, transfer from the Village General Fund and program revenue. She stated the maintenance staff is primarily funded by the property taxes. While, NEDSRA (Northeast DuPage Special Recreation Association) partner member cost, Stalica Park lease payment and administrative costs are funded by the Village transfer and net program revenue.

Director Cremin informed the Board Members that she has spoken with other Park Districts on what revenue intake they've experienced when they began reopening their programs. Other Park Districts reported that revenue is between 25-30% of what it used to be and they are forecasting revenue of 40-60% of the prior year for their budgets. Director Cremin mentioned that she is waiting for the whole picture to be put together once the budget process is over to determine what programs we can offer since the transfer from the General Fund is a critical factor. She discussed with the Board Members some of the financial challenges the Recreation Department and Village as a whole are facing. She stated that pools don't typically make money. In addition, we rely heavily on the School district letting us use their facilities for our bigger revenue programs such as Day Camp & Kids Klub but that this year the School District staff are not sure at this time if we will be able to use their facilities. We have lost fitness instructors and may possibly lose our pool manager due to family commitments. Director Cremin stated COVID restrictions will determine how things open and said now is the time to "stop, pause and restart" and continue work on path to get things in place for the future. We will have to make some assumptions on program registration as we prepare the budget.

Mayor Caiafa asked Director Cremin if the pool will open this year and she responded it will be the desire of the Village, amount of the village transfer and a possible rate increase that will determine if the pool opens. The Mayor also mentioned the multiple Child Care Programs numbers are considerably down this year. Mayor Caiafa thanked Dave Lemar, Park Superintendent, Renee Kornau, Office Manager and Board Members for their continued support.

COMMISSIONER COMMENTS

Phil Fanselow commended Director Cremin on her comprehensive report and stated "it feels good to know we are in good hands". Cathy Russ stated the Halloween parade was a nice event and asked what the discussions are on the Easter holiday. Terri Sheridan, Village Trustee replied and stated it may look similar to the Halloween event and mentioned offering a community drive-by event. Phil Fanselow mentioned the Christmas holiday at the Metra Station was a nice event and was well organized.

ADJOURNMENT

There being no further business Fanselow moved 2nd Russ to adjourn the meeting at 6:38 p.m.

Acting
CHAIRPERSON Phil Fanselow

SECRETARY Renee M. Kornau