



VILLAGE OF SCHILLER PARK LICENSE COMMITTEE MINUTES FOR MARCH 14, 2023 MEETING

Held at the Village Hall, 9526 Irving Park Road, Schiller Park

I. **CALL TO ORDER:** Chair Marie Lukowski called the meeting to order at 3:30 pm.

II. **ROLL CALL ATTENDANCE:** Chair Lukowski took the roll as follows:

Present: Chair Marie Lukowski, Trustee Russell Klug.

Absent: Trustee Thomas Deegan.

Also in Attendance: Deputy Liquor Commissioner Marjorie Manchen; Zoning Administrator Mitchell Anderson; and 2 of the 3 applicants were also present: Krzysztof (“Kris”) Bielecki, and Paulina Burzawa,.

III. **APPROVAL OF MINUTES:** A Motion was made by Trustee Klug, seconded by Trustee Lukowski to approve the Minutes of the License Committee Meeting of June 20, 2022.

Motion carried unanimously on a voice vote.

IV. **PUBLIC COMMENT:** There was none.

V. **DISCUSSION OF LIQUOR LICENSE APPLICATION:** O’Hare Tech Center Venue and Conference Center LLC (hereinafter “O’Hare Tech”); 9950 W Lawrence Avenue.

Deputy Liquor Commissioner Marjorie Manchen summarized the “New Business” application for a class A liquor license submitted by the principals of the business entity known as “O’Hare Tech.” Manchen stated that a Class A liquor license is a license for “alcoholic liquor for consumption on the premises and retail sale of package liquor for consumption off premises.” Manchen also stated that there currently are no available Class A licenses, and, if the pending application is approved, this would increase the number of Class A licenses in the Village by one (1).

Manchen stated that the 3 applicants are as follows:

Krzysztof (“Kris”) Bielecki, manager, and 90% owner of O’Hare Tech;

Paulina Burzawa, manager and 5% owner; and,

Andy Gal, manager and 5% owner.

Manchen introduced 2 of the 3 applicants who were present, specifically, Bielecki and Burzawa.

Manchen stated that O’Hare Tech leases the 4th and 5th floors of 9950 W. Lawrence from 365 Holdings LLC.

Manchen listed the following documents that were submitted by applicants in support of their application for a Class A liquor license:

- An application completed by Burzawa, Bielecki and Gal and notarized;

- Payment of the non-refundable \$500 application fee, plus \$225 for fingerprints of 3 applicants at \$75/ person;
- Articles of Incorporation for O'Hare Tech and other corporate documents;
- State of Illinois "good standing" certification for O'Hare Tech;
- State of Illinois business license for O'Hare Tech;
- IRS Employer Identification Number certificate for O'Hare Tech;
- Bassett training certificates for Andy Gal and Paulina Burzawa; and
- "Commercial Lease Agreement" between O'Hare Tech and 365 Holdings LLC for 9950 W. Lawrence.

Manchen also stated that staff has reviewed, and placed in the applicant's file, the following:

- The "Corporation File Detail Report" at the Illinois Secretary of State's website, for O'Hare Tech; and
- The fingerprint results for Burzawa, Bielecki and Gal from the state police which, for the first two individuals indicate "no record on file," and the FBI response which state "a search of the fingerprints on the above individual has revealed no prior arrest data." As for Gal, there is a DUI from 2008, however no disposition is cited in the records.

Manchen further stated that the following documents / information that remain outstanding and would be needed if the application is approved:

- Certificate of Insurance for liability and dram shop naming O'Hare Tech as insured and naming the Village of Schiller Park as additional insured;
- Certificate of Insurance for liability and dram shop naming 365 Holdings LLC (landlord) as insured and naming the Village of Schiller Park as additional insured;
- Schiller Park business license; and,
- Payment of the amount of \$5,200.00 for a Class A license.

Applicants Bielecki and Burzawa spoke to the committee and all others present concerning their business plan. The applicants described the lay-out and details of the anticipated operation. Applicants stated that their intention is to create a nice venue for business meetings as well as family-friendly gatherings and banquets.

Committee Discussion and Action re: Class A Liquor License Application: A Motion was made by Trustee Klug and Seconded by Trustee Lukowski to approve moving the application forward and to place the matter on an up-coming agenda for consideration by the Village Board of Trustees. **Motion carried** unanimously on a voice vote.

VI. NEW BUSINESS: There was none.

VII. ADJOURNMENT - A Motion was made by Trustee Klug and Seconded by Trustee Lukowski to Adjourn this Meeting at 4:25 p.m. **Motion carried** unanimously on a voice vote.

Prepared by: Marjorie A. Manchen