

**MINUTES OF A REGULAR BOARD MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176
APRIL 6, 2023**

I. CALL TO ORDER

President Nick Caiafa called the meeting to order at 7:02 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Upon roll call by Clerk Jos the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Marie Lukowski, Russell Klug, Joan Golembiewski, Tom Deegan, Robert Lima, Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

Also present: Corporate Counsel Joe Montana, Village Manager Brett Kryska, Assistant Village Manager, Brian Bursiek, Tom Fragakis, Jim Goumas, Mitchell Anderson, Will Jacobson and Alex Alejandro

IV. SWEARING IN/PRESENTATION: None

V. APPROVAL OF MINUTES:

Trustee Klug moved, seconded by Trustee Lukowski, that the MINUTES of the Regular Board Meeting of March 16, 2023, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

Trustee Sheridan moved, seconded by Trustee Klug, that the MINUTES of the Public Hearing meeting of March 17, 2023, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

Trustee Lukowski moved, seconded by Trustee Deegan, that the MINUTES of the Committee of the Whole Board Meeting of March 20, 2023, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

Trustee Lima moved, seconded by Trustee Sheridan, that the MINUTES of the Special Board Meeting of March 27, 2023, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

VI. PERSONS WISHING TO BE HEARD:

1. American Legion Post 104 representative asked for an update about a previous request to have a sign installed at the Schiller Park Community Center.
2. A resident shared his concerns regarding an issue with the garbage pick-up.
3. A resident serving as an election judge said he was pleased with how nicely voting judges get treated in Schiller Park on election day. He also shared his thoughts and concerns regarding the recent school shootings that are taking place in the Country.

VII. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:

- A. Proclamation: None
- B. Appointments: None
- C. Other Matters: None

VIII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:

There was no consent agenda for consideration and action.

IX. DISCUSSION AND ACTION ITEMS:

1. Brett Kryska, Village Manager, reminded everyone to utilize the Request System on the Village website when encountering any issues or having questions or comments. He also said he is working on a Village-wide project to make day-to-day operations more efficient.
2. Mitchell Anderson, Zoning Administrator, stated that interviews for a Building Official are still ongoing.
3. Elected Officials congratulated the newly re-elected Trustees, Russ Klug, Terri Sheridan, and Robert Lima.

Trustee Lukowski noted that Lincoln Middle School in Schiller Park is performing at Orchestra Hall in Chicago on April 21, 2023, at 7:30 P.M.

Mayor Caiafa stated Village staff is working on making administrative operations more efficient. Mitchell Anderson has worked on making the business license application forms fillable and submittable on the Village website. The Mayor also noted the grand opening of the newly remodeled ballroom at the O'Hare Tech Center Venue & Conference Center.

4. There were discussions regarding reappraising the Mannheim and Irving Park Road property, economic development tax incentives (6B), and possible future developments. Updates will follow as more information becomes available.
5. Brett Kryska said he is finalizing the Draft Budget. The Public Hearing to adopt the 2023-2024 budget is on April 20, 2023, at 6:45 P.M.

X. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:

- A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Lukowski, Klug, Deegan

No Report

B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Lukowski, Golembiewski

1. Motion to approve the Construction Engineering Agreement for the 2023 Street and Alley Improvements Project, in an amount not to exceed \$134,600 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Klug moved, seconded by Trustee Golembiewski, to approve the Construction Engineering Agreement for the 2023 Street and Alley Improvements Project, in an amount not to exceed \$134,600 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. Motion to ratify the Village of Schiller Park joining the State C.M.S. bid for the procurement of salt for the winter of 2023/2024 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Klug moved, seconded by Trustee Lima, to ratify the Village of Schiller Park joining the State C.M.S. bid for the procurement of salt for the winter of 2023/2024 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Lukowski said she thought the Village had enough salt. Will Jacobson, Management Analyst, stated the Village has a deadline for reserving salt. Municipalities are required to submit a bid in preparation for an extreme winter.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. Motion to approve the Intergovernmental Agreement with IDOT for all traffic control device maintenance and energy cost-sharing program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Klug moved, seconded by Trustee Golembiewski, to approve the Intergovernmental Agreement with IDOT for all traffic control device maintenance and energy cost-sharing program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

4. Motion to authorize an agreement with Panoramic Landscaping to contract for grass-cutting services for the 2023 Senior Grass Cutting Program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Klug moved, seconded by Trustee Sheridan, to authorize an agreement with Panoramic Landscaping to contract for grass-cutting services for the 2023 Senior Grass Cutting Program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

5. Motion to authorize an agreement with Sean Milnes to contract for grass-cutting services for the 2023 Senior Grass Cutting Program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Klug moved, seconded by Trustee Deegan, to authorize an agreement with Sean Milnes to contract for grass-cutting services for the 2023 Senior Grass Cutting Program and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima

An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Chapter 150 of Title Fifteen of the New Millennium Code of the Village of Schiller Park Regarding Building Permit Terms.

Trustee Golembiewski moved, seconded by Trustee Klug, to adopt Ordinance 23-4350, "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Amending Chapter 150 of Title Fifteen of the New Millennium Code of the Village of Schiller Park Regarding Building Permit Terms."

Mitchel Anderson gave a quick explanation about building permit terms. He said Building Officials authorizing the appropriate time for building permits is beneficial, particularly for larger projects.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS) Chr.
Deegan, Klug, Lukowski

No Report

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr.
Lima,

Deegan, Sheridan

1. Motion to approve the current list of bills in the amount of \$746,615.30.

This includes the following non-recurring invoices:

- a. Alternate Power Inc. - \$9,909.82; generator repair.
- b. Edwin Hancock Engineering Co. - \$136,887.00; 2021 drainage improv payment number 20, IEPA water facility plan payment number 5, 25th WM D.E. payment number 4, IEPA WM D.E. payment number 5, MWRD Storm Water Partnership Program application, 2023 street improv D.E., payment number 3, water system modeling.
- c. Robinson Engineering - \$14,000.00; LSLR IEPA design.
- d. The Huntington National Bank - \$6,779.28; lease number 2, payment number 12 of 20.
- e. Ultra Storbe Communication, Inc. - \$18,453.56; new battalion vehicle, partial payment.

Motion by Trustee Lima, seconded by Trustee Sheridan, to approve the Bills List in the amount of \$746,615.30.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. A Resolution of the Village of Schiller Park, Cook County, Illinois Setting Forth the Schedule of Regular Meetings of the President and Board of Trustee for the Fiscal year 2023-2024.

Trustee Golembiewski moved, seconded by Trustee Lukowski, to adopt Resolution No. 10-23, "A Resolution of the Village of Schiller Park, Cook County, Illinois Setting Forth the Schedule of Regular Meetings of the President

and Board of Trustee for the Fiscal year 2023-2024.”

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. An Ordinance of the Village of Schiller Park, Cook County, Illinois Approving a Professional Auditing Services Proposal and Master Professional Services Agreement from Sikich LLP.

Trustee Lima moved, seconded by Trustee Lukowski, to adopt Ordinance 23-4351, “An Ordinance of the Village of Schiller Park, Cook County, Illinois Approving a Professional Auditing Services Proposal and Master Professional Services Agreement from Sikich LLP”.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

4. An Ordinance of the Village of Schiller Park Authorizing and Approving an Architect’s Agreement and Addendum Thereto by and Between the Village of Schiller Park and Williams Architects.

Trustee Lima moved, seconded by Trustee Lukowski, to adopt Ordinance 23-4352, “An Ordinance of the Village of Schiller Park Authorizing and Approving an Architect’s Agreement and Addendum Thereto by and Between the Village of Schiller Park and Williams Architects”.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima

1. Motion to approve the proposal from Quasthoff’s Flowers in the amount of \$5,000 to provide and plant flowers in the 36 planters along Irving Park Road, and to authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Sheridan moved, seconded by Trustee Lukowski, to approve the proposal from Quasthoff’s Flowers in the amount of \$5,000 to provide and plant flowers in the 36 planters along Irving Park Road, and to authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the

same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. Motion to approve the proposal from LandCare in the amount of \$5,600 for landscape maintenance at Fairview Park, Dooley Park, and the garden plots, and to authorize the Village Manager to execute the necessary documents and undertake such actions to effectuate the same.

Trustee Sheridan moved, seconded by Trustee Golembiewski, to approve the proposal from LandCare in the amount of \$5,600 for landscape maintenance at Fairview Park, Dooley Park, and the garden plots, and to authorize the Village Manager to execute the necessary documents and undertake such actions to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

3. Motion to approve TruGreen Commercial proposal in the amount of \$6,264.67 for fertilization, weed, and insect control at various Village sites, and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Sheridan moved, seconded by Trustee Klug, to approve TruGreen Commercial proposal in the amount of \$6,264.67 for fertilization, weed, and insect control at various Village sites, and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

4. Motion to approve the proposal from Atomatic in the amount of \$12,532 for the planned maintenance program for Village-wide HVAC systems and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Sheridan moved, seconded by Trustee Golembiewski, to approve the proposal from Atomatic in the amount of \$12,532 for the planned maintenance

program for Village-wide HVAC systems and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

XI. OTHER BUSINESS:

There was no other business.

XII. EXECUTIVE SESSION:

Trustee Lima moved, seconded by Trustee Sheridan to adjourn into Executive Session in compliance with the Open Meetings Act, pursuant to Salary Schedules for one or more Classes of Employees 5 ILCS 120/2(c)(2), Sec 2-C-1 Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees, Sec 2-C-2 Collective Bargaining Negotiations Matters and Discussion of Minutes of Meetings Closed under the Open Meetings Act, 5 ILCS 120/2(c)(21).

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Marie Lukowski, Russell Klug, Joan Golembiewski, Tom Deegan, Robert Lima, and Terri Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

The President and Board of Trustees adjourned to Closed Session at 7:37 P.M.

RECONVENE:

At 8:23 P.M. following the Closed Session, the President reconvened the public portion of the Meeting.

Upon roll call by the Village Clerk, the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Marie Lukowski, Russell Klug, Joan Golembiewski, Tom Deegan, Robert Lima, Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

President Caiafa declared a quorum present.

Also present: Corporate Counsel Joe Montana, Village Manager Brett Kryska

1. A Resolution of the Village of Schiller Park, Cook County, Illinois Approving the Content of Certain Executive Session Minutes in Accordance with the Open Meetings Act.

Trustee Lima moved, seconded by Trustee Lukowski, to adopt Resolution No. 11-23, "A Resolution of the Village of Schiller Park, Cook County, Illinois Approving the Content of Certain Executive Session Minutes in Accordance with the Open Meetings Act."

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. A Resolution of the Village of Schiller Park, Cook County, Illinois Approving the Confidentiality of Certain Executive Session Minutes in Accordance with the Open Meetings Act.

Trustee Lima moved, seconded by Trustee Deegan, to adopt Resolution No. 12-23, "A Resolution of the Village of Schiller Park, Cook County, Illinois Approving the Confidentiality of Certain Executive Session Minutes in Accordance with the Open Meetings Act."

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

XIII. ADJOURNMENT:

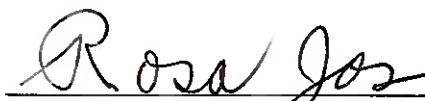
With no further business to conduct, it was moved by Trustee Golembiewski, seconded by Trustee Sheridan that the Regular Board Meeting be adjourned.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried and this Regular Board Meeting was adjourned at 8:26 P.M.




Rosa Jos, Village Clerk