

**MINUTES OF A REGULAR BOARD MEETING OF THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.  
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT  
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176  
NOVEMBER 7, 2024**

**I. CALL TO ORDER**

President Nick Caiafa called the meeting to order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Upon roll call by Clerk Jos the following Elected Officials were:

Present: President Nick Caiafa, Village Clerk Rosa Jos, Trustees Russell Klug, Joan Golembiewski, Thomas Deegan, Robert Lima, and Terri Sheridan

Absent: Trustee Marie Lukowski

Clerk Jos declared a quorum present.

Also present: Corporate Counsel Joseph Montana, Village Manager Brett Kryska, Tom Fragakis, Mike Cesaretti, Brian Kaspar, Gabriel Bueno, Patrick Hasting, Emily Brier and Alex Alejandro

**IV. SWEARING IN/PRESENTATION:**

None

**V. APPROVAL OF MINUTES:**

Trustee Deegan moved, seconded by Trustee Golembiewski that the MINUTES of the Regular Board Meeting of October 17, 2024, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

Trustee Klug moved, seconded by Trustee Sheridan that the MINUTES of the Special Board Meeting of October 28, 2024, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

**VI. PERSONS WISHING TO BE HEARD:**

A resident voiced his opinion regarding the November 5, 2024, Presidential General Election and the April 1, 2025, Consolidated Election.

**VII. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:**

A. Proclamations:

B. Appointments: Mayor Caiafa asked the Board to consider and consent to the appointment of Diane Morioka to the Board of Fire and Police Commission.

Trustee Lima moved, seconded by Trustee Golembiewski, to the appointment of Diane Morioka to the Board of Fire and Police Commission.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees Klug, Golembiewski, Deegan, Lima and Sheridan

Absent: Trustee Lukowski

Nays: None

President Caiafa declared the motion carried.

C. Other Matters:

**VIII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:**

There was no consent agenda for consideration and action at this meeting.

**IX. DISCUSSION AND ACTION ITEMS:**

1. Village Manager's Report:

Brett Kryska, Village Manager, stated that the tax levy ordinance for 2024 needs to be prepared and sent to Cook County by the end of December. He presented a chart outlining different scenarios showing a 2%, 2.5%, and 3% increase. He recommends the Village increase the tax levy for the year 2024 by at least 2%. There was a discussion regarding the different scenarios and how the increase would impact Village residents financially. Additionally, he mentioned that Village vehicle stickers are due by June 30. Staff recommend changing the expiration date to a month when the Village is not as busy with other deadlines to improve traffic flow at the front counter. The consensus is to change the date to July 31.

2. Village Engineer's Report

The Village Engineer highlighted several Village projects: Concrete improvements on Wesley Terrace south of Irving Park will commence soon. The Kelvin Lane storm sewer is expected to be finished by the end of November. He also mentioned that additional notices will be sent to residents who live north of Lawrence near Washington School to address issues and concerns they are experiencing during construction.

3. Elected Officials' Comments:

Trustee Klug shared his positive experience with the construction company working on the lead service line on Wesley Terrace.

Trustee Golembiewski inquired about the streetlights on Irving Park west of 25th Avenue.

Trustee Lima thanked the judges who worked at the polling places during the Presidential General Election on November 5, 2024. He also stated that the results for the two Schiller Park Advisory Referendums questions on the November 5, 2024, Presidential General Election ballot were "YES."

Trustee Sheridan asked Alex Alejandro, Village Engineer, for clarification regarding Change Order No. 5. for Wesley and Grace. She inquired whether he anticipates

doing the concrete protection and pavement patching, weather permitting. The Village Engineer stated that it is unlikely that the concrete protection will be carried out. The \$135,800 is in case this work needs to be done.

4. Development Updates:

Mayor Caiafa stated the BP development on River Road and Lawrence Avenue will not commence before spring. He added that the O'Hare Tech Center will start remodeling its third building

5. Infrastructure:

Brett Kryska, Village Manager, stated that staff are reviewing the water mains throughout the town. Much of the infrastructure is outdated, and essential to include in the Capital Improvement Plan. He is trying to do a street-based Capital Program.

**X. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:**

A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Lukowski, Klug, Deegan

An Ordinance Approving a Noise Monitor License Agreement Between the City of Chicago, Illinois, and the Village of Schiller Park, Cook County, Illinois.

Trustee Klug moved, seconded by Trustee Deegan to adopt Ordinance No. 24-4424 "An Ordinance Approving a Noise Monitor License Agreement Between the City of Chicago, Illinois, and the Village of Schiller Park, Cook County, Illinois."

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Lukowski, Golembiewski

1. Motion to approve a Resolution Approving the Joint Funding Agreement for Construction Work for Federally Funded Construction (BLR 05310C) between the Illinois Department of Transportation and the Village of Schiller Park for the Irving Park Road and Old River Road Traffic Signal Improvements and Appropriation of Village Funds for the Purpose of Paying the Local Agency Share related to the Construction and Construction Engineering of the Improvements and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve a Resolution Approving the Joint Funding Agreement for Construction Work for Federally Funded Construction (BLR 05310C) between the Illinois Department of Transportation and the Village of Schiller Park for the Irving Park Road and Old River Road Traffic Signal Improvements and Appropriation of Village Funds for the Purpose of Paying the Local Agency Share related to the Construction and

Construction Engineering of the Improvements and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug acknowledged there was a change in the wording of Section 1 of the Resolution.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

2. Motion to approve the “Local Public Agency Engineering Services Agreement (BLR 05530) between the Village of Schiller Park and Gewalt Hamilton for construction engineering services for the Irving Park Road and Old River Road Traffic Signal Improvements.” and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Lima to approve the “Local Public Agency Engineering Services Agreement (BLR 05530) between the Village of Schiller Park and Gewalt Hamilton for construction engineering services for the Irving Park Road and Old River Road Traffic Signal Improvements.” and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

3. Motion to execute an agreement with L.A.R Lawn & Grounds for Senior Snow Removal Services for the 2024-2025 Senior Snow Removal Program and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Golembiewski to execute an agreement with L.A.R Lawn & Grounds for Senior Snow Removal Services for the 2024-2025 Senior Snow Removal Program and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

4. Motion to approve a Construction Engineering Agreement with Hancock Engineering for the Kelvin Lane Storm Sewer Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve a Construction Engineering Agreement with Hancock Engineering for the Kelvin Lane Storm Sewer Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: Trustee Lukowski  
Nay: None

President Caiafa declared the motion carried.

5. Motion to approve a Design and Construction Engineering Agreement with Hancock Engineering for the 2025 Grace Street Water Main Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Deegan to approve a Design and Construction Engineering Agreement with Hancock Engineering for the 2025 Grace Street Water Main Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

The Village Engineer, Alex Alejandro explained the agreement.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: Trustee Lukowski  
Nay: None

President Caiafa declared the motion carried.

6. Motion to approve a Design and Construction Engineering Agreement with Hancock Engineering for the 2025 Street Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Golembiewski to approve a Design and Construction Engineering Agreement with Hancock Engineering for the 2025 Street Improvements Project and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

7. Motion to approve Change Order No. 5 for Drainage Improvements Project for a total amount of \$135,800.00 and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve Change Order No. 5 for Drainage Improvements Project for a total amount of \$135,800.00 and authorize the Officers and Officials of the Village to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug had questions for the Village engineer regarding the amount of Change Order No. 5. It was determined there was a typo in the memo sent to the Board, but it would not affect the total amount on the motion.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima  
Current Report

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS) Chr. Deegan, Klug, Lukowski

1. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Adopting Certain Provisions Required by the Illinois Fire Protection Training Act.

Trustee Deegan moved, seconded by Trustee Golembiewski to adopt Ordinance No. 24-4425 "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Adopting Certain Provisions Required by the Illinois Fire Protection Training Act".

Mike Cesaretti Fire Chief explained the Ordinance.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: Trustee Lukowski

Nay: None

President Caiafa declared the motion carried.

2. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving an Amendment to the Rules and Regulations of the Village's Board of Fire and Police Commissioners.

Trustee Deegan moved, seconded by Trustee Lima to adopt Ordinance No. 24-4426 "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Approving an Amendment to the Rules and Regulations of the Village's Board of Fire and Police Commissioners".

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: Trustee Lukowski  
Nay: None

President Caiafa declared the motion carried.

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to approve the current list of bills in the amount of \$537,962.35.

Trustee Lima moved, seconded by Trustee Deegan to approve the current list of bills in the amount of \$537,962.35.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: Trustee Lukowski  
Nay: None

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima  
Current Report

**XI. OTHER BUSINESS:**

There was none.

**XII. EXECUTIVE SESSION:**

There was no executive session.


**XIII. ADJOURNMENT:**

With no further business to conduct, it was moved by Trustee Lima, seconded by Trustee Sheridan that the Regular Board Meeting be adjourned.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

President Caiafa declared the motion carried and the Regular Board Meeting was adjourned at 7:47 P.M.



  
Rosa Jos, Village Clerk